

Outside Organisations Sub-Committee

Agenda

Date:	Wednesday, 23rd November, 2011
Time:	10.30 am
Venue:	Committee Room 3 - Municipal Buildings, Earle Street, Crewe CW1 2BJ

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any personal and/or prejudicial interests in any item on the agenda.

3. **Public Speaking Time/Open Session**

In accordance with Procedure Rules Nos.11 and 35 a period of 10 minutes is allocated for members of the public to address the Sub-Committee on any matter relevant to its work. Individual members of the public may speak for up to 5 minutes but the Chairman or person presiding will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers. Members of the public are not required to give notice to use this facility. However, as a matter of courtesy, a period of 24 hours' notice is encouraged.

Members of the public wishing to ask a question at the meeting should provide at least three clear working days' notice in writing and should include the question with that notice. This will enable an informed answer to be given.

4. **Minutes of Previous meeting** (Pages 1 - 4)

To approve as a correct record the minutes of the meeting held on 27 June 2011.

For requests for further information

Contact: Cherry Foreman

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E-Mail: cherry.foreman@cheshireeast.gov.uk with any apologies

5. **Terms of Reference of the Sub-Committee** (Pages 5 - 14)

To consider revisions to the Terms of Reference of the Sub-Committee.

6. **Survey Letter to Councillors** (Pages 15 - 16)

At the last meeting of the Sub-Committee it was agreed that as part of the review process Councillors appointed to organisations would be asked their views on the organisation.

It was requested that a draft letter be prepared for approval by the Sub-Committee; a copy of which is attached and incorporates the questions that were suggested.

7. **Sub-Committee Work Programme**

In order to assist the work of the Sub-Committee it is suggested that a work programme is considered at the end of each of its meetings. A draft will be circulated (to follow) showing a breakdown of the review to be carried out. In addition, and in order to facilitate the progress of the review, the Sub-Committee are asked to consider setting a series of meeting dates that can be timetabled into members and officers diaries.